# **Objective**

The objective of this award is to encourage authorship by members of the society.

#### **Award Criteria**

- Entrants must be members in good standing of the American Society of Military Comptrollers at the time of submission and selection.
- Essays may not be previously published articles.
  - Essays must be written on the current topic for 2016: "Identifying and adopting best practices can improve performance. Describe best practices from your career that may improve DOD financial management."
- Duo or group authored essays will not be accepted.
- Essays must be original and must not exceed 1,500 words.
- No member will be permitted to be a repeat winner for more than two consecutive years.

# **How to Submit an Essay**

Essays must be submitted using the web based form at awards.asmconline.org. Essays may be submitted by an ASMC chapter representative or by the author directly.

### **Award Selection Procedures**

A selection panel chaired by a member of the National Awards Committee and assisted by the Armed Forces Comptroller Editorial Board Chairperson will make final recommendations to the ASMC National Executive Committee, who will approve final award winners. The selection panel will include not less than four members representing a cross section of ASMC Membership. A judge must recuse him/herself if a conflict of interest exists.

Essays will be judged on adherence to topic (how well does the essay meet the contest topic), clarity and readability (how well does the essay flow and is it understandable), content (is the essay original and does it contain substantial content) and general administration (length, grammar, spelling, sentence structure, punctuation). Winners will receive email notification by 1 May and results will be posted on the ASMC website.

## Recognition

Winners of the Essay Award may have their essays published in the Armed Forces Comptroller magazine and/or the ASMC website. Up to three winners will be selected each year from qualified essays. The first place winner receives \$750; second place receives \$500; and third place receives \$250. In addition, all winners receive a plaque, which is presented at the ASMC Professional Development Institute (PDI). A completed W-9 will be required before disbursement of the award check(s) to the winners.

#### **Deadline**

All essays must be submitted via the ASMC Awards Online website not later than February 28 to be considered by the selection panel. If February 28 falls on a weekend or federal holiday, the deadline is the next business day. There is no exception to this deadline.

## For More Information

**National Awards Committee** Mr. Fran Machina, awards@asmconline.org www.awards.asmconline.org